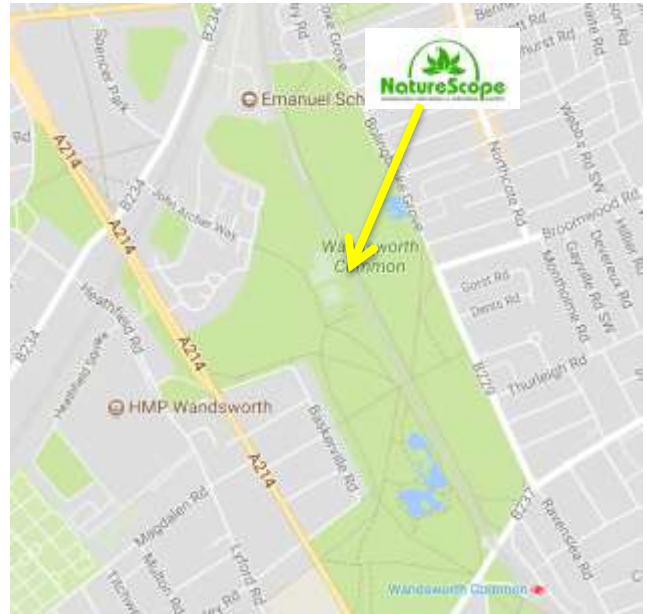


## NatureScope - General Information



### Location

NatureScope, also known as the Nature Centre, is situated in the middle of Wandsworth Common, between the bowling green and Skylark Café. It is easily accessible on foot from the Dorlcote Road entrance to the Common, through the residential area on John Archer Way and from Bollingbroke Grove by walking across the Cat's Back Bridge over the railway line.



### Rates and hire periods

At the weekends, we operate a minimum hire period of 3 hours, e.g. 10am - 1pm or 2pm – 5 pm. When choosing your hire period please remember to include time to set up and clear away. Evening parties can also be booked, but the Centre must be vacated by 10pm, in accordance with our lease. Currently our fees are:

3 hours = £150 (minimum booking)  
4 hours = £180  
5 hours = £210  
6 hours = £240  
7+ hours/ full day = £270

We also ask for a refundable cleaning and breakages deposit of £50 at the time of booking, which is returned in line with our Standard Conditions of Hire.

If you are interested in hiring NatureScope on a regular basis during the week please contact the Centre via email: [info@naurescope.co.uk](mailto:info@naurescope.co.uk)

### Facilities

NatureScope has one large room, with a kitchenette along one side. There are fully accessible toilets, with baby changing facilities. Hire of the Centre also includes the front garden, **but not the back garden**, as this is an educational space used by schools and community groups.

The kitchenette has a fridge, kettle, microwave and small selection of cutlery and mugs. There are 9 height adjustable tables and 24 children and 12 adult chairs. We recommend 25-30 adults as a comfortable number of guests. If the space is to be used as a reception area i.e. people standing, then it could accommodate 50. For hirers using party entertainers with art or messy play resources we ask that they protect the tables with table cloths.

### Catering

You are welcome to provide your own catering but if you are looking for food and drinks for your event, then our neighbours at the Skylark Café can provide catering, including: children's party food, afternoon tea, canapés and hot or cold drinks. For more information on menus and prices go to [www.skylarkcafe.co.uk/private-hire-skylark](http://www.skylarkcafe.co.uk/private-hire-skylark).

## Toys

If you are having a children's party we have a variety of toys that have been used for the Centre's toddler group, and can be rented for a fee of £30.



## Waste disposal

Under the terms of the hire agreement, all users are required to remove their waste from the Centre at the end of their hire period. You are welcome to make your own arrangements, but we politely request that you do not use local public bins on the Common or the bins at Skylark Café (unless with prior arrangement – see below) to dispose of your rubbish.

Should you wish to make use of the bins at Skylark Café please purchase bin bags from them at the start of your hire period - yellow bags for general and food waste cost £1.75 and clear bags for recyclable waste cost £1.25.

## Decorations

Party confetti is not allowed at the Centre as this is hazardous for the wildlife. All decorations should be removed before departure, especially any balloons displayed in the front garden, as like the confetti, the rubber is dangerous for the wildlife.

## Visiting

If you would like to see our space, please contact Sarah, the Centre Manager, to arrange a visit. We discourage unplanned visits as this can often interfere with other bookings or classes and is unfair to those users of the Centre, who have hired the space. Visits can take place on a Monday, Tuesday or Friday. Contact Sarah via [info@naurescope.co.uk](mailto:info@naurescope.co.uk)

## How to make and secure a booking

To make a booking, please contact Sarah, the Centre Manager, via email ([info@naurescope.co.uk](mailto:info@naurescope.co.uk)) to request a booking form. This should be completed and signed, and then returned via email to the same email address. Before returning the form, please read the Standard Conditions of Hire, which are annexed to the form, in particular points 5 to 8 in the hire agreement.

**To fully secure the booking full payment is required.** Please pay the hire rate listed above plus the £50 refundable breakages deposit by bank transfer, e.g. a 3 hour hire would total £200 (£150 +£50 deposit). Your deposit will be returned in accordance with the Standard Conditions of Hire.

**Once your payment and booking form have been received, you will be notified by email that your booking has been confirmed.**